



**Regular Meeting of the Board of Directors El Paso Area Transportation Services, LGC  
February 21, 2024 – 1:30 PM**

**Village of Vinton  
City Council Chambers  
436 E. Vinton Road  
Vinton, Texas 79821**

**MINUTES**

**MINUTES PREPARED BY ANNETTE GUTIERREZ, RIOCOG /BOARD SECRETARY**

**1. Open Meeting**

The El Paso Area Transportation Services Local Government Corporation meeting was called to order at 1:30 p.m. Members in attendance were:

Commissioner Carlos Leon (Chair)	El Paso County	Present
Michelle Garcia (Vice Chair)	Horizon City	Virtual
Jose M. Landeros	El Paso County	Present
Andrea Carrillo	Village of Vinton	Present
Jessica Mayeux	Town of Anthony	Present
Susie Rodrigues	Town of Clint	Absent

**Others Present**

**Virtual**

Will Rodman, TTI  
Michael Walk, TTI  
Paul Burharin, Transdev  
Celia Garcia, Amistad  
Sylvia Firth, Legal Counsel for Horizon City & Clint  
Dwayne Arnold  
Sylvia Balcazar  
Victor Caraveo  
Dave Acosta, Barracuda PR  
Suzie Edrington, TTI  
Gabriel Garcia, Barracuda PR  
Mayor Isela Reyes, City of San Elizario  
Israel Irrobali, Barracuda PR  
Jesus Cerna, EP County  
Laura Bailey

**In Person**

Karl Rimkus, City of El Paso (Ex Officio)  
Harrison Plourde, MPO (Ex Officio)  
Reyna Mayorga, El Paso County  
Karl McElhaney, Commissioner Carlos Leon  
Sergio Estrada, Kemp Smith  
Annette Gutierrez, Rio Grande COG  
Miguel Mendez, El Paso County  
David Armijo, South Central Regional Transit District  
Anthony DeKeyzer, Sun Metro  
Claudia K. Garcia, Sun Metro  
Ellen Smyth, City of El Paso  
Xavier Banales, EP County WTEP  
Joe Olivar, AndaleRide

**Discussion and Appropriate Actions:**

2. Pledge of Allegiance
3. Public Comment
4. Approve the minutes of the meeting on January 17, 2024.  
MOTION: TO APPROVE THE MINUTES OF THE REGULAR MEETING ON JANUARY 17, 2024.

Motion by Carlos Leon    Seconded by Andrea Carrillo  
Members Voting Aye: Michelle Garcia, Carlos Leon, Jose Landeros, Andrea Carrillo, and Jessica Mayeux  
Members Voting Nay: None

5. Presentation from WTEP and collaboration opportunities.

NO ACTION

6. Discuss and take appropriate action to assign members of the Board to serve on the Executive Committee.

MOTION: TO APPROVE THE FOLLOWING MEMBERS OF THE BOARD TO SERVE ON THE EXECUTIVE COMMITTEE, MICHELLE GARCIA, JOSE LANDEROS, & MIKE MEDINA

Motion by Jose Landeros    Seconded by Andrea Carrillo  
Members Voting Aye: Michelle Garcia, Carlos Leon, Jose Landeros, Andrea Carrillo, and Jessica Mayeux  
Members Voting Nay: None

7. Discuss and take appropriate action on the implementation of ADA Paratransit Services.

MOTION: TO PROCEED WITH ADA PARATRANSIT SERVICES AS PREVIOUSLY APPROVED BUT WITH THE MODIFICATION THAT THERE WILL BE NO TRANSFERS; AND DIRECTING EP COUNTY STAFF TO EXPLORE AND NEGOTIATE THE LONG-TERM PARATRANSIT SERVICE WITH SUN METRO.

Motion by Carlos Leon    Seconded by Jose Landeros  
Members Voting Aye: Michelle Garcia, Carlos Leon, Jose Landeros, Andrea Carrillo, and Jessica Mayeux  
Members Voting Nay: None

8. Discuss and take appropriate action on the Task Order submitted by TTI for Research and Pilot Testing for Reduction / Removal of Transit Services for Non-Member Entities.

MOTION: TO APPROVE THE TASK ORDER SUBMITTED BY TTI FOR RESEARCH AND

PILOT TESTING FOR THE REDUCTION/REMOVAL OF TRANSIT SERVICES FOR NON-MEMBER ENTITIES.

Motion by Carlos Leon      Seconded by Andrea Carrillo

Members Voting Aye: Michelle Garcia, Carlos Leon, Jose Landeros, Andrea Carrillo, and Jessica Mayeux

Members Voting Nay: None

9. Discuss and take appropriate action to have the Executive Committee serve as the point of contact for the Task Order submitted by TTI for Research and Pilot Testing for Reduction / Removal of Transit Services for Non-Member Entities.

MOTION: TO APPROVE THE EXECUTIVE COMMITTEE TO SERVE AS THE POINT OF CONTACT FOR THE TASK ORDER SUBMITTED BY TTI FOR RESEARCH AND PILOT TESTING FOR REDUCTION/REMOVAL OF TRANSIT SERVICES FOR NON-MEMBER ENTITIES

Motion by Jose Landeros      Seconded by Mike Medina

Members Voting Aye: Michelle Garcia, Carlos Leon, Jose Landeros, Andrea Carrillo, and Jessica Mayeux

Members Voting Nay: None

10. Update on the El Paso Area Transportation Services, Local Government Corporation (EPATS, LGC) Access Advisory Committee Meeting from February 15, 2024.

NO ACTION

11. Discuss and take appropriate action to approve the Access Advisory Committee Bylaws.

NO ACTION

12. Discuss and take appropriate action on the procurement of transit services for Calendar Year 2025.

NO ACTION

13. Update on the adoption of the Annual Budget for Fiscal Year 2024.

NO ACTION

14. Discuss and take appropriate action on the Fiscal Agent's Financial Report.

MOTION: TO APPROVE THE FISCAL AGENT'S FINANCIAL REPORT AS PRESENTED

Motion by Carlos Leon      Seconded by Mike Medina

Members Voting Aye: Michelle Garcia, Carlos Leon, Jose Landeros, Andrea Carrillo, and Jessica Mayeux

Members Voting Nay: None

15. Update on LGC grant opportunities.

NO ACTION

**Reports, Presentations, and Discussion:**

16. Receive updates and reports from El Paso County Transit staff regarding ongoing transit projects and other transit matters.

NO ACTION

**EXECUTIVE SESSION**

17. Only the members of the El Paso Area Transportation Services, Local Government Corporation have a right to attend an executive session, except that legal counsel must be present if the executive session is held pursuant to Government Code section 551.071. In addition to legal counsel, the members of the El Paso Area Transportation Services, Local Government Corporation may include in executive session certain officers and employees if it finds that (1) their participation is necessary to the matter under consideration; (2) their interests are not adverse to the EPATS, LGC, and (3) their presence will not waive the attorney client privilege.

Discuss findings regarding persons necessary in Executive Session.

NO ACTION

18. Adjourn

MOTION: TO ADJOURN

Motion by Jose Landeros      Seconded by Jessica Mayeux

Members Voting Aye: Michelle Garcia, Carlos Leon, Jose Landeros, Andrea Carrillo, and Jessica Mayeux

Members Voting Nay: None

The meeting was adjourned at 3:40 p.m.