

**Regular Meeting of the Board of Directors
El Paso Area Transportation Services, LGC
January 17, 2024 – 1:30 PM**

**Enrique Moreno County Courthouse
County Judges Conference Room
500 East San Antonio Room, LL106
El Paso, Texas 79901**

MINUTES PREPARED BY ANNETTE GUTIERREZ, RIOCOC /BOARD SECRETARY

1. Open Meeting

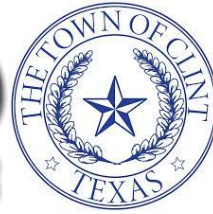
The El Paso Area Transportation Services Local Government Corporation meeting was called to order at 1:30 p.m. Members in attendance were:

Michelle Garcia (Vice Chair)	Horizon City	Present
Jose M. Landeros	El Paso County	Present
Andrea Carrillo	Village of Vinton	Present
Jessica Mayeux	Town of Anthony	Present
Susie Rodrigues	Town of Clint	Present
		Virtually

Others Present

Virtual	In Person
Xavier Banales, EP County WTEP	Reyna Mayorga, El Paso County
Michael Walk, TTI	Jesus Cerna, El Paso County
Will Rodman, TTI	Karl Rimkus, City of El Paso
Paul Burharin, Transdev	Karl McElhaney, Commissioner Carlos Leon
Celia Garcia, Amistad	Sergio Estrada, Kemp Smith
David Armijo	Annette Gutierrez, Rio Grande COG
	Miguel Mendez, El Paso County
Gabriel Garcia, Barracuda Public Relations	Israel Irrobali, Barracuda Public Relations
Harrison Plourde, MPO	Claudia K. Garcia, Sun Metro
Sylvia Firth, Town of Clint & San Elizario	Steven Garza, Commissioner Sergio Coronado
	Gerardo Flores, Commissioner Sergio Coronado

2. Pledge of Allegiance



3. Public Comment

Discussion and Appropriate Actions:

4. Approve the minutes of the meeting of November 15, 2023.
MOTION: TO APPROVE THE MINUTES OF THE REGULAR MEETING ON NOVEMBER 15, 2023, WITH THE CORRECTION TO INCLUDE SERGIO ESTRADA AS PRESENT.

Motion by Jose Landeros Seconded by Michelle Garcia
Members Voting Aye: Michelle Garcia, Carlos Leon, Jose Landeros, and Susie Rodrigues
Members Voting Nay: None

5. Discuss and take appropriate action on the Town of Anthony joining EPATS, LGC.
MOTION: TO APPROVE THE TOWN OF CLINT JOINING THE EPATS, LGC.

Motion by Jose Landeros Seconded by Commissioner Carlos Leon
Members Voting Aye: Michelle Garcia, Carlos Leon, Jose Landeros, and Susie Rodrigues
Members Voting Nay: None

6. Discuss and take appropriate action on an amendment to the contract with Barracuda Public Relations, LLC to include the cost of implementing and conducting the ADA Paratransit Services Outreach Plan.
MOTION: TO AMEND THE CONTRACT WITH BARRACUDA PUBLIC RELATIONS, LLC TO INCLUDE THE COST OF IMPLEMENTING AND CONDUCTING THE ADA PARATRANSIT SERVICES OUTREACH PLAN SUBJECT TO LEGAL REVIEW AND APPROVAL AS WELL AS A ONE-PAGE NARRATIVE DESCRIBING THE SCOPE OF WORK.

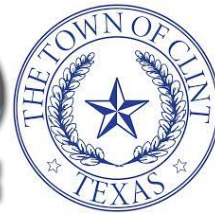
Motion by Jose Landeros Seconded by Commissioner Carlos Leon
Members Voting Aye: Michelle Garcia, Carlos Leon, Jose Landeros, Susie Rodrigues, and Michelle Mayeux

Members Voting Nay: None

7. Discuss and take appropriate action to allow the Chair of the EPATS, LGC to sign letters of support that do not have monetary commitment, on behalf of the organization.

Motion by Michelle Garcia Seconded by Mike Medina
Members Voting Aye: Michelle Garcia, Carlos Leon, Jose Landeros, Susie Rodrigues, and Michelle Mayeux

Members Voting Nay: None



8. Discuss and take appropriate action on the implementation of ADA Paratransit Services.

NO ACTION

9. Discuss and take appropriate action on the creation of an ADA Advisory Committee.
MOTION: TO APPROVE THE CREATION OF AN ADA ADVISORY COMMITTEE.

Motion by Michelle Garcia Seconded by Mike Medina

Members Voting Aye: Michelle Garcia, Carlos Leon, Jose Landeros, Susie Rodrigues, and Michelle Mayeux

Members Voting Nay: None

10. Receive an update on the Task Order for the Reduction of the Service Plan.

NO ACTION

11. Discuss and take appropriate action on the Fiscal Agent's Financial Report.

MOTION: TO APPROVE THE REIMBURSEMENT REQUESTS AS THEY HAVE BEEN PRESENTED BY STAFF

Motion by Jose Landeros Seconded by Mike Medina

Members Voting Aye: Michelle Garcia, Jose Landeros, and Andrea Carrillo

Members Voting Nay: None

12. Update on the adoption of the Annual Budget for Fiscal Year 2024.

NO ACTION

13. Update on the submission of the tax-exempt form to the Texas State Comptroller.

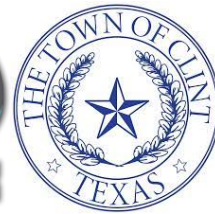
NO ACTION

14. Receive updates and reports from El Paso County Transit staff regarding ongoing transit projects and other transit matters.

NO ACTION

14. **EXECUTIVE SESSION**

Only the members of the El Paso Area Transportation Services, Local Government Corporation have a right to attend an executive session, except that legal counsel must be present if the executive session is held pursuant to Government Code section 551.071. In addition to legal counsel, the members of the El Paso Area Transportation Services, Local



Government Corporation may include in executive session certain officers and employees if it finds that (1) their participation is necessary to the matter under consideration; (2) their interests are not adverse to the EPATS, LGC, and (3) their presence will not waive the attorney client privilege.

A. Discuss findings regarding persons necessary in Executive Session.

NO ACTION

15. Adjourn

MOTION: TO ADJOURN

Motion by Michelle Garcia Seconded by Mike Medina
Members Voting Aye: Michelle Garcia, Jose Landeros, and Andrea Carrillo
Members Voting Nay: None

The meeting was adjourned at 3:00 p.m.