



**Regular Meeting of the Board of Directors  
El Paso Area Transportation Services, LGC  
October 18, 2023 – 1:30 PM**

**Enrique Moreno County Courthouse  
County Judges Conference Room  
500 East San Antonio Room, 301  
El Paso, Texas 79901**

To view the meeting, visit: YouTube Channel; El Paso County, Texas Public Meetings  
<https://www.youtube.com/channel/UCiMSJrIbRPMdlTh69bCmogQ>

If you have any questions or need additional assistance, please contact us at (915) 546-2015.

**MINUTES PREPARED BY ANNETTE GUTIERREZ, RIOCOG /BOARD SECRETARY**

1. Open Meeting

The El Paso Area Transportation Services Local Government Corporation meeting was called to order at 1:33 p.m. Members in attendance were:

Carlos Leon (Chair)	El Paso County	Present
Michelle Garcia (Vice Chair)	Horizon City	Present
Jose M. Landeros	El Paso County	Present
Mike Medina	City of San Elizario	Present
Andrea Carrillo	Village of Vinton	Present

**Others Present**

**Virtual**  
Sasho Audonoski  
Michael Walk, TTI

**In Person**  
Reyna Mayorga, El Paso County  
Jesus Cerna, El Paso County  
Daniel Marquez, El Paso County  
Karl Rimkus, City of El Paso  
Karl McElhaney, Commissioner Carlos Leon  
Sergio Estrada, Kemp Smith  
Xavier Banales, EP County WTEP  
Annette Gutierrez, Rio Grande COG  
Luis Garcia, TTI

2. Pledge of Allegiance

3. Public Comment

**Discussion and Appropriate Actions:**

4. Approve the minutes of the special meeting of October 4, 2023.

MOTION: TO APPROVE THE MINUTES OF THE REGULAR MEETING ON OCTOBER 18, 2023.

Motion by Andrea Carrillo      Seconded by Mike Medina

Members Voting Aye: Carlos Leon, Michelle Garcia, Mike Medina, and Andrea Carrillo

Members Voting Nay: None

Jose Landeros was absent

MOTION: TO APPROVE THE MINUTES OF THE REGULAR MEETING ON OCTOBER 18, 2023 WITH THE REVISION OF REMOVING JORGE REYES AND JACKIE BUTLER UNDER OTHERS PRESENT.

Motion by Jose Landeros      Seconded by Carlos Leon

Members Voting Aye: Carlos Leon, Michelle Garcia, Mike Medina, Jose Landeros, and Andrea Carrillo

Members Voting Nay: None

5. Discuss and take appropriate action on the Town of Anthony and the Town of Clint joining EPATS, LGC.

MOTION: TO TABLE THE APPROVAL OF THE TOWN OF ANTHONY AND THE TOWN OF CLINT TO JOIN THE EPATS, LGC.

Motion by Carlos Leon      Seconded by Michelle Garcia

Members Voting Aye: Carlos Leon, Michelle Garcia, Mike Medina, Jose Landeros, and Andrea Carrillo

Members Voting Nay: None

6. Discuss and take appropriate action on the election of corporate officers.

MOTION: TO APPOINT MICHELLE GARCIA TO SERVE AS THE VICE CHAIR OF THE EPATS, LGC FOR FY 2024.

Motion by Jose Landeros      Seconded by Mike Medina

Members Voting Aye: Carlos Leon, Michelle Garcia, Mike Medina, Jose Landeros, and Andrea Carrillo

Members Voting Nay: None

7. Discuss and take appropriate action on the Fiscal Year 2024 Meeting Calendar.

MOTION: TO APPROVE THE EPATS, LGC CALENDAR AS PRESENTED FOR FY 2024

Motion by Jose Landeros      Seconded by Mike Medina

Members Voting Aye: Carlos Leon, Michelle Garcia, Mike Medina, Jose Landeros, and Andrea Carrillo

Members Voting Nay: None

8. Discuss and take appropriate action on the formation of committees for Fiscal Year 2024.

MOTION: TO CREATE THE EXECUTIVE & FINANCE COMMITTEE, OPERATIONS COMMITTEE, AND BRANDING & MARKETING COMMITTEE.

Motion by Carlos Leon      Seconded by Jose Landeros

Members Voting Aye: Carlos Leon, Michelle Garcia, Mike Medina, Jose Landeros, and Andrea Carrillo

Members Voting Nay: None

9. Receive a summary presentation for Task Order 5 “Implementation Plan for El Paso County Rural Transit System”, from the Texas A&M Transportation Institute (TTI).”

NO ACTION

10. Receive an update from EP County Transit Staff on ADA Paratransit Implementation.

NO ACTION

11. Discuss and take appropriate action on the selection and adoption of the Transit Service Plan for FY 2024.

MOTION: Approve and adopt the ADA Paratransit and Sunday service, with the ADA service starting January 24 and Sunday services to start at a time to be determined by staff as the Transit Service Plan for FY 2024.

Motion by Jose Landeros      Seconded by Mike Medina

Members Voting Aye: Carlos Leon, Michelle Garcia, Mike Medina, Jose Landeros, and Andrea Carrillo

Members Voting Nay: None

12. Discuss and take appropriate action to allow the Chair, after legal review, to negotiate and execute a Transportation Services Agreement between EPATS, LGC and Transdev, and to sign all other related documents.

MOTION: TO ALLOW THE CHAIR, AFTER LEGAL REVIEW, TO NEGOTIATE AND EXECUTE A TRANSPORTATION SERVICES AGREEMENT BETWEEN EPATS, LGC AND TRANSDEV, AND TO SIGN ALL OTHER RELATED DOCUMENTS.

Motion by Jose Landeros      Seconded by Mike Medina

Members Voting Aye: Carlos Leon, Michelle Garcia, Mike Medina, Jose Landeros, and

Andrea Carrillo  
Members Voting Nay: None

13. Discuss and take appropriate action on the 5-Year Strategic and Financial Plan as presented by TTI.

NO ACTION

14. Discuss and take appropriate action on the proposed scope of work for the “Reduction/Removal of Transit Services for Non-Member Entities” as presented by TTI.

NO ACTION

15. Adopt the Annual Budget for Fiscal Year 2024.

MOTION: TO POSTPONE THE ADOPTION OF THE ANNUAL BUDGET FOR FISCAL YEAR 2024.

Motion by Carlos Leon      Seconded by Mike Medina

Members Voting Aye: Carlos Leon, Michelle Garcia, Mike Medina, Jose Landeros, and Andrea Carrillo

Members Voting Nay: None

16. Discuss and take appropriate action on branding efforts presented by Barracuda Public Relations, LLC.

NO ACTION

17. Discuss and take appropriate action following the City of Socorro’s decision not to join EPATS.

NO ACTION

18. Discuss and take appropriate action on Fiscal Agent’s Financial Report.

NO ACTION

**Reports, Presentations, and Discussion:**

19. Receive updates and reports from El Paso County Transit staff regarding ongoing transit projects and other transit matters.

NO ACTION

20. **EXECUTIVE SESSION**

Only the members of the El Paso Area Transportation Services, Local Government Corporation have a right to attend an executive session, except that legal counsel must be present if the executive session is held pursuant to Government Code section 551.071. In addition to legal counsel, the members of the El Paso Area Transportation Services, Local Government Corporation may include in executive session certain officers and employees if it finds that (1) their participation is necessary to the matter under consideration; (2) their interests are not adverse to the EPATS, LGC, and (3) their presence will not waive the attorney client privilege.

A. Discuss findings regarding persons necessary in Executive Session.

21. Adjourn

The meeting was adjourned at 3:47 p.m.